

THE STATE OF TEXAS
COUNTY OF _____

**ADVICE CONCERNING PROCEDURES
FOR REQUESTING THE APPOINTMENT OF COUNSEL**

This is to certify that on the _____ day of _____, 20____, at _____ o'clock _____ M. the undersigned informed the juvenile, _____, and the juvenile's parents(s) or guardian(s) as follows:

1. Your parent(s) or guardian(s) may hire an attorney for you if they desire.
 2. If your parent(s) or guardian(s) cannot afford to hire an attorney for you, they may request the court to appoint an attorney for you.
 3. If your parent(s) or guardian(s) request the court to appoint an attorney for you, they must complete a written request that an attorney be appointed;
 4. If they request the court to appoint an attorney for you, they must also complete a written affidavit, under oath, concerning their property, income, and expenses;
 5. The affidavit must demonstrate that your parent(s) or guardian(s) are indigent and unable to afford to hire an attorney for you;
 6. I will assist them in completing the request and affidavit if they wish for me to do so;
 7. I will also ask them questions to clarify the information in the affidavit;
 8. The request and affidavit will be forwarded as soon as possible to a judge who has the authority to determine if they qualify for appointed counsel;
 9. If you are not detained, the judge who has authority to determine if you qualify for appointed counsel will make a determination whether you qualify within five days after the date you were served with a copy of the petition or the date a motion to modify was filed, or if you are detained, the judge will appoint counsel immediately after the first detention hearing;
 10. If an attorney is appointed for you, you will be given the attorney's name, address and telephone number.
 11. If an attorney is appointed for you, the attorney will be required to contact you not later than the end of the next working day after the day he/she is appointed.
 12. You will be advised within the time stated in paragraph 9 if the request for appointed counsel is denied.
- Witness my hand this _____ day of _____, 20____, at _____ o'clock _____ M.

I, the officer in this case, certify that I have reviewed the juvenile's Financial Affidavit and Request for Counsel, and I hereby certify that:

- The juvenile and parent(s) have announced that he/she is not indigent and intends to hire an attorney.
- The juvenile and parent(s) have claimed that he/she is indigent and requests court appointed counsel.

Intake/Probation Officer